

Direct Debit Request Form

This form authorises Recruitment Super (a division of Professional Associations Superannuation Fund (PASF) ABN 78 984 178 687) to obtain contributions from your bank account. Complete this form if you want to pay contributions via fax, phone, email or RecruitmentSuper's website.

DETAILS

Employer Number

Insert your name in full

I/We

(Surname or Company/Business Name)

(Given Name or ABN)

request and authorise that, until further notice in writing, you debit my account described below with any amounts Professional Associations Superannuation Limited as Trustee for Recruitment Super (User ID 207256) may debit or charge me/us through the Bulk Electronic Clearing System (BECS).

Insert name and details of the financial institution at which your account is held

Name of Institution

Branch

BSB Number

(Direct debiting is not available on the full range of accounts; if in doubt please contact your financial institution.)

Insert your account details

Account Name

Account Number

Customer Address

Street PO Box

City

State

Postcode

Customer Signature(s)

I/We acknowledge that this Direct Debit arrangement is governed

by the terms of the adjacent Direct Debit Request Service Agreement and is to remain in force in accordance with the terms and conditions of that Service Agreement.

Signature

Date

Signature

Date

(If joint account, all signatures may be required.)

DIRECT DEBIT REQUEST SERVICE AGREEMENT

1. RecruitmentSuper may, by prior arrangement and advice, vary the amount or frequency of debits.
2. RecruitmentSuper will initiate debits to your nominated bank account in accordance with your instructions.
3. RecruitmentSuper agrees to provide you no less than 14 days notice if it proposes to vary any previously agreed debit arrangements if you have a standing order with us.
4. You may request deferment or alteration to the agreed schedule by writing to RecruitmentSuper, GPO Box 4839 Melbourne VIC 3001, in the first instance. RecruitmentSuper reserves the right to decline this request.
5. You can stop individual debits or cancel a Direct Debit (DDR) by writing to RecruitmentSuper, GPO Box 4839, Melbourne VIC 3001, in the first instance.
6. In the event that you disagree with any debit under the arrangement with RecruitmentSuper, you should call RecruitmentSuper on 1300 304 000 8am to 10pm Monday to Friday (EST), in the first instance.
7. When the due date for payment falls on a day that is not a business day, RecruitmentSuper will debit the customer on the following business day.
8. In the event that your financial institution refuses to pay any debit made under the arrangement, RecruitmentSuper will write to you requesting alternative payment arrangements. You may be charged fees by your financial institution.
9. Any information supplied by you will remain confidential and will only be disclosed if authorised by you or where required by law.
10. Direct Debiting through BECS may not be available on the full range of customer accounts. If in doubt please contact your financial institution before submitting the Direct Debit Request Form.
11. It is your responsibility to ensure the account details provided are correct, and if uncertain, check with your financial institution.
12. It is your responsibility to have sufficient clear funds available in the relevant account by the due date to permit the payment of debts.
13. RecruitmentSuper is dedicated to protecting all personal information provided on behalf of its clients. In line with the Privacy Amendment (Private Sector) Act 2000, we maintain all client records in the strictest confidence. We only use the information for the purpose for which it was provided. Personal information will not be used or disclosed for any other purpose without your consent.
If you would like a copy of our Privacy Statement, please call 1300 304 000 or visit our website.

The bank may require your details to be provided in the event of a claim or relating to an alleged incorrect or wrongful debit.

RecruitmentSuper Trustee:

Professional Associations Superannuation Limited
ACN 056 917 303

GPO Box 4839, Melbourne VIC 3001

Or visit website www.recruitmentsuper.com.au