

# Change of Membership Details Form

PLEASE COMPLETE FORM IN BLOCK LETTERS IN BLACK INK

## 1. Update My Details

Please note that we require certified proof of identification if you are updating your name or date of birth. Attach a certified copy of your marriage certificate or deed poll document if changing your name or a certified copy of your drivers license or passport if changing your date of birth.

Your RecruitmentSuper Member Number (if known)

Male  Female

Surname (Mandatory\*)

Title

Date of Birth (Mandatory\*)

Given Name (Mandatory\*)

Previous Surname (if different)

Unit / Street Number

Street Name

Suburb / Town

State

Postcode

Email Address\*\* (Please **do not** leave any spaces empty, continue word on next line if necessary)

Phone (After Hours)

Mobile\*\*

Phone (Business Hours)

Fax

\* If these fields are not completed, we may not be able to complete your request.

\*\* Providing your mobile number/email address means you are willing to receive important information about your RecruitmentSuper account and other benefits and services by SMS or email.

## 2. Providing Your Tax File Number

My Tax File Number is

OR  I choose not to provide my Tax File Number.

Under the Superannuation Industry (Supervision) Act 1993, your superannuation fund is authorised to collect your TFN, which will only be used for lawful purposes. These purposes may change in the future as a result of legislative change. A TFN may be disclosed to another superannuation provider, when your benefits are being transferred, unless you request in writing that your TFN not be disclosed. It is not an offence not to quote your TFN. However giving your TFN to your superannuation fund will have the following advantages (which may not otherwise apply): your superannuation fund will be able to accept all types of contributions to your account/s and the tax on contributions will not increase; other than the tax which may ordinarily apply, no additional tax will be deducted when withdrawing superannuation benefits; and it will make it easier to trace superannuation accounts in your name in future.

## 3. Privacy Statement

The information requested on this form is required in order to administer your membership. It may also be provided to specific organisations to provide services to you on our behalf. Your personal information will not be used or disclosed for any other purpose without your consent. If you do not provide the information requested, RecruitmentSuper may not be able to administer your account. You may have access to the information RecruitmentSuper holds about you. If you would like a copy of our Privacy Statement, please visit our website or call 1300 304 000.

## 4. Declaration

I declare that to the best of my knowledge and belief, the information I have provided is true and correct.

Signed

Date

## 5. Please return this form to:

RecruitmentSuper  
GPO Box 4839  
Melbourne Vic 3001

## For further information:

**Phone:** 1300 304 000  
**Fax:** 1300 304 444  
**Email:** info@recruitmentsuper.com.au  
**Website:** www.recruitmentsuper.com.au

Professional Associations Superannuation Limited  
(ABN 14 056 917 303 AFSL 222590 RSE L0000352)  
as Trustee of Professional Associations Superannuation  
Fund (PASF) (ABN 78 984 178 687 RSE R1000429).  
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